

**COMPLETION CERTIFICATE (COPY) REQUEST FORM**

To request a copy of your COMPLETION CERTIFICATE from ATI COLLEGE, please complete (include your signature) and return this form to ATI COLLEGE, Attention: Student Service Department / CERTIFICATES at 12440 Firestone Blvd., Suite 2001, Norwalk, CA 90650. If paying by credit card, you may fax this form to (562) 864-7806. Otherwise, please include a check or a money order payable to the ATI COLLEGE and send to the above address. The cost for each COPY is \$10.00.

**Note:** Please allow 5 to 10 working days to process your request.

**Student Information**

Last name:	First name:	Middle name:
Social Security No:		
Home Address:		
Home City, State, Zip:		
Home Phone with Area Code:		
Requesting to receive copy of completion certificate at home?	Yes	No (please complete below section)

**Alternate Mailing Address / Institutional Information**

School:
Attention:
Address:
City, State, Zip:

**Payment Information**

Method of Payment:
Cardholder's Name (print last, first):
Card Number:
Expiration Date (mm/yyyy):
Cardholder's Signature:
Student's Signature:

**For Office Use Only**

Request received by (school official last, first name - print):
Date request received (mm/dd/yyyy):
Date request filled (mm/dd/yyyy):