



ATI COLLEGE

International Student Application

Norwalk Campus
12440 Firestone Blvd Suite 2001, Norwalk, CA 90650
Phone Number: (562) 864-0506
Fax Number: (562) 864-7806

Los Angeles Satellite Campus
3460 Wilshire Blvd Suite 550, Los Angeles, CA 90010
Phone Number: (213) 232-3861
Fax Number: (562) 864-7806

Website: www.ati.edu
General Email: info@ati.edu
Published: 01/28/2016
Academic Year: 2016-2017

Dear International Student,

The Office of International Programs & Student Services at ATI College appreciates and would like to thank you for your interest in this college.

Your main contact from this point on will be the Office of International Programs & Student Services, located in the school's general admissions department. We invite you to browse through the various sections of our college website at www.ati.edu before you complete the international student application. For any additional information and assistance, please contact us at 1-562-864-0506, 1-213-232-3861 or write to info@ati.edu .

Welcome and we look forward to meeting you in short time.

ATI COLLEGE

International Programs & Student Services

Norwalk Campus:
12440 Firestone Boulevard
Suite 2001
Norwalk California 90650
Tel. 1.562.864.0506
Fax. 1.562.864.7806

Los Angeles Campus:
3460 Wilshire Boulevard
Suite 550
Los Angeles, CA 90010

www.ati.edu
info@ati.edu

F-1 Student Information

The US Immigration and Customs Enforcement (ICE) have created an internet-based system to maintain current information on all F-1 international students. The system is called **SEVIS** (Student and Exchange Visitor Information System).

SEVIS will track F-1 students until they complete their programs and will require ATI College to report to the USCIS any students who do not maintain lawful status.

Under the new regulations, even the minor status violations (i.e., failing to inform ICE of change of address, dropping below full-time study without permission, or failure to process a timely transfer) could result in possible termination. In order to keep you well informed of these important changes, ATI College has prepared the following information for you to read. In addition, ATI College will provide students with up-to-dated information concerning these regulations as they become available or are revised.

ATI College is authorized under federal law to admin non-immigrant alien students.

International Admissions Policy

All international applicants to ATI College must meet the same admissions standards as all other students. Additionally, international students must demonstrate competence in the English language by one of the following standards: graduation from a secondary or a postsecondary institution whose primary language of instruction was English; a minimum score of 79 on the iBT TOEFL, or an equivalent level of English proficiency from an approved English as a Secondary Language (ESL) program; or proof of successful completion of a minimum of six months (two quarters) of postsecondary coursework at an accredited institution in which English was the language of instruction; or register to study Vocational English (VESL) program at this college.

Additional Admissions Requirements for Nonimmigrant Alien Students

1. Complete and sign International Student Application for Admission form;
2. Original or official copies of all educational transcripts (high school and if applicable, university-level academic records) and diplomas. These educational transcripts and diplomas must be prepared in English or include a complete and official English translation;
3. Proof of English language proficiency (if applicable);
4. A completed and signed Confidential Statement of Financial Support (this statement is not required if the student is able to provide Official Bank Statements);
5. Official Bank Statements - bank statements must verify sufficient funds to cover the cost of the educational program as well as all living expenses;
6. A photocopy of the students' passport to provide proof of birth date and citizenship (students outside the United States who have not yet acquired a passport will need to submit a copy of their birth certificate);
7. For all applicants residing in the United States at the time of application: a photocopy of the visa page contained within the student's passport as well as a photocopy of the student's I-94 arrival departure record (both sides);
8. For all applicants residing in the United States at the time of application in F, M, or J nonimmigrant classification: complete Notice of Intention to Transfer to ATI College form confirming of valid nonimmigrant status at previous school attended before transferring to ATI College. All transferring students must have the Notice of Intention to Transfer to ATI College form completed by school official.
9. \$500.00 deposit is due at the time of Application for Admission.
10. Remaining tuition balance is due at the time of receipt of F1 or M1 Visa.

Maintaining Your F-1 Student Status

Maintaining F-1 Student "Status" is the most important concept for F-1 students to understand. Under current US immigration law, you must "maintain your visa status." If you don't, the consequences can be serious.

How Do I Stay In Status?

- **Have a valid I-20:** I-20s have expiration dates, which can be found in item #5 on the Form I-20. If your I-20 is going to expire before you finish your program, talk to the Student Services Manager or PDSO within 30 days before the expiration date so that we may extend your program. It is your responsibility to ensure that your I-20 is valid at all times during your study in the United States. Also, keep your passport valid at all times.
- **Be a full-time student making normal progress toward completing a course of study:** In order to maintain status, F-1 student must be enrolled at all times and for a minimum of 12 hours per week and be making normal progress toward completing a course of study. "Normal progress" presumes maintaining a regular 70% attendance rate needed to pass a given class.
- **Never work without authorization!** It is illegal to work in the US as an F-1 student without proper authorization. F-1 students should ensure they have sufficient funds to study in the US without needing to work. This is a major violation of student status.

How Can I be sure I am following the Regulations?

To avoid problems with your immigration status while at ATI College, we offer you the following advice:

- You should always make sure you are enrolled for a current session unless you have completed your studies in the US and will be returning to your home country.
- Always communicate with the office regarding your plans at the end of the session. If you are returning to your country, wish to take a vacation, or plan to transfer out to a different college/university, always inform the office of your plans *before* the session ends so that your SEVIS record can be correctly updated.
- F-1 students must never accept off-campus employment before obtaining proper authorization from the INS.
- F-1 students must always keep their local address updated by reporting a change of address within 10 days of moving. Let us know immediately so we can update our records and your SEVIS record.

Please pay careful attention to your student status and make every effort to maintain it. We encourage you to speak with the student services manager/advisor with your questions and/or concerns.

Student must initial this page of international student information booklet to state and confirm his/her understanding and acceptance of the college policies set forth in this booklet. Student Initial: _____

International Student Policy

As an F-1 student at ATI College, please be familiar with the following requirements:

Attendance: At ATI College, we enforce a strict attendance policy. F-1 students are required to attend classes on a regular basis and must maintain a minimum of 70% attendance rate for their classes. You must inform us in timely fashion to avoid drops/termination. Students requesting leave of absence must do so in advance and in writing by completing the "Leave of Absence Request Form".

Vacation Policy: F-1 international students must finish six (6) months of study before requesting any vacation time. Any student who requests a vacation must have the intention of returning to full-time schedule. As such, tuition pre-payment is required before student is granted permission. Student must complete "Leave of Absence Request Form" for request to be considered by the student advisor.

Medical Illness or Condition: In extraordinary cases, such as illness, a leave of absence can be granted, though such a request would require sufficient documentation and the permission of the Primary Designated School Official (PDSO).

Leaving the US (Including Mexico & Canada): The PDSO's signature is required on the third page of your Form I-20 should you need to leave the United States for any period of time (including a weekend to Tijuana). Please remember that the office requires 5 working days to process your request.

School Transfer Policy: F-1 students may transfer out to a different college or university once they complete at least 50 percent of the program that is listed in their enrollment agreement and maintained their status at ATI College (including a minimum 70% attendance) and have no financial obligation to ATI College before transfer request can be approved. Student will need to forfeit 50% of paid tuition if wish to transfer out before completing 50% of enrolled program. For more details on the transfer process, please talk to your student services manager. Transfer request may be processed by submitting a "Transfer Request Form" to the student services department.

Cancellation Policy: All funds less application fee of \$750.00 paid will be returned if the student is rejected for enrollment. Student has the right to cancel enrollment agreement for a course of instruction. Cancellation shall occur when the student gives written notice of cancellation at the institution's address. Student can do this by mail, hand delivery, or telegram. The written notice of cancellation, if sent by mail, is effective when it is deposited in the mail properly addressed with prepaid postage. The written notice of cancellation need not take any particular form, however expressed; it is effective if it shows that student no longer wish to be bound by the enrollment agreement. On the first day of class, student will be given two notices of cancellation forms for his/her use if decides to cancel, however, student can use any written notice that he/she may wish. You do not cancel the contract by just not attending classes.

Refund Policy: International students may cancel their enrollment at any time for partial refund. Student will need to forfeit 50% of paid tuition if wish to cancel before completing 50% of enrolled program. Prorated refund calculation will take place for the students that have completed greater than 50% of enrolled program. For more details on the transfer process, please talk to your student services manager. Cancellation/Refund request may be processed by submitting a written cancellation request to the student services department.

Program Extension: Program extension requests are reviewed by individually. Such request may be reviewed by the program director then by the PDSO depending on the circumstance and whether or not student has maintained their status. It is the student's responsibility to be aware of the expiration date on their I-20 and to notify the office of their intention to continue, should more time be needed to complete registered program. For more information on program extension, please speak with your student advisor. If you have any questions about your plans at the end of the session, please talk to a student advisor so that your options can be clarified.

Student must initial this page of international student information booklet to state and confirm his/her understanding and acceptance of the college policies set forth in this booklet. Student Initial: _____

International Student Application for Admission

| |
|---------------------------------|
| ----- FOR OFFICE USE ONLY ----- |
| Receipt Number & Date: |
| Application Date: |
| Fee Status and Method: |
| School Official Name & Initial: |

A nonrefundable, nontransferable international money order for \$750.00 (U.S.) payable to ATI COLLEGE must accompany this application. Nonrefundable, nontransferable applications received after the deadline for the program of your choice will automatically be changed to the next available enrollment date.

Instructions for Completing the Application Form:

Parts of the application form will be ready by machines so it is very important that you use black ink and PRINT IN CAPITAL LETTERS or type within the spaces provided. If you make an error, use correction fluid to completely erase the incorrect response.

1. APPLICATION IS FOR: _____
Academic Month/Year

2. U.S. SOCIAL SECURITY NUMBER (if any): _____

DRIVER'S LICENSE NUMBER (if any): _____ State: _____

3. LEGAL NAME as it appears on your records: _____

4. OTHER NAME(S) that may appear on your records: _____

5. CURRENT MAILING/PERMANENT ADDRESS: _____
Street number Street name Apartment no.

City State Zip code

6. FOREIGN ADDRESS (required): _____
Street number Street name Apartment no.

City State Zip code

Country International Postal Code

7a. HOME PHONE: _____
area code number

7b. MOBILE NUMBER: _____
area code number

7c. E-MAIL ADDRESS: _____

8a. BIRTHDATE (western calendar): _____ 8b. BIRTHPLACE (city & country): _____
month/day/year

9. GENDER (male or female): _____

10a. HAVE YOU APPLIED TO THIS SCHOOL BEFORE? If yes, provide month and year: _____

10b. DID YOU ENROLL? _____

11. PROPOSED PROGRAM(S): _____

12a. COUNTRY OF CITIZENSHIP: _____

ATI COLLEGE

12b. COUNTRY OF PERMANENT RESIDENCE: _____

13. CITIZENSHIP STATUS

- I – U.S. noncitizen, immigrant
- J – U.S., noncitizen, J visa
- F – U.S. noncitizen, F visa
- M – U.S. noncitizen, M visa
- R – Refugee
- O – Other visa (specify): _____

14. ETHNIC IDENTITY please enter a code: _____

- | | | |
|-------------------------------------|---|-----------------------------|
| 1 American Indian or Alaskan native | 2 Black, non-Hispanic, including African-American | 3 Mexican-American, Mexican |
| A Central American | B South American | Q Cuban |
| P Puerto Rican | 4 Other Latino, Spanish-Origin, Hispanic | C Chinese |
| J Japanese | K Korean | R Asian Indian |
| 5 Other Asian | M Cambodian | L Laotian |
| V Vietnamese | 6 Other Pacific Islander | 7 White |
| F Filipino | 8 Other | 9 No Response |
| D Decline to state | | |

15a. HIGH SCHOOL LAST ATTENDED (include city and country): _____

15b. GRADUATION DATE (month/year): _____

15c. LIST IN CHRONOLOGICAL ORDER NAMES AND LOCATIONS OF ALL INSTITUTIONS ENROLLED IN AFTER HIGH SCHOOL REGARDLESS OF LENGTH OF ATTENDANCE, EVEN IF NO WORK WAS COMPLETED.

| Name | All Institutions | Country | Enrolled (from – to) | Number of units completed (Sem. Units or Qtr. Units) | Degree Earned | Year Degree to be Received | Fee Status Res / Non |
|------|------------------|---------|----------------------|--|---------------|----------------------------|----------------------|
| | | | | | | | |
| | | | | | | | |

16a. LIST BELOW ANY COLLEGE COURSES IN WHICH YOU ARE CURRENTLY ENROLLED AND ANY ADDITIONAL COURSES YOU PLAN TO COMPLETE BEFORE ENTERING, INCLUDING SUMMER SCHOOL (use a separate sheet if more space is needed).

| Institution | Term | Course No. and/or Program Title | Unit Value |
|-------------|------|---------------------------------|------------|
| | | | |
| | | | |

16b. For transfers from U.S. Institutions, please list courses completed or in progress that are available at ATI.

| Institution | Term | Course No. and/or Program Title | Unit Value | Grade |
|-------------|------|---------------------------------|------------|-------|
| | | | | |
| | | | | |

Total Unit Completed: _____
Total Unit in Progress: _____

17. ARE YOU CURRENTLY IN THE US? Yes or No: _____

18. DATE YOU ENTERED U.S. (month/year): _____

19. WHAT WAS YOUR VISA STATUS WHEN YOU ENTERED THE U.S. _____

20. TYPE OF VISA NOW HELD: _____ EXPIRATION DATE (month/day/year): _____

21. IF YOU ENTERED THE U.S. AS A VISITOR, WHAT SCHOOL ISSUED THE I-20 FORM FOR YOUR STUDENT VISA? _____

_____ DID YOU ATTEND: _____

22. IF YOU ENTERED THE U.S. ON AN F VISA, WHAT SCHOOL ISSUED THE I-20 FORM FOR YOUR STUDENT VISA? _____

_____ DID YOU ATTEND: _____ WHEN: _____

ATI COLLEGE

I. Foreign Transcript Information:

ATI COLLEGE must receive official transcripts of all your academic records listing the following information: Subjects completed; grades or marks received; number of hours per week or per year spent in each class; diplomas, degrees, or other certificates received. Records in a foreign language must be accompanied by a certified English translation. DO NOT send original documents which cannot be replaced; certified or photographic copies should be submitted. Students are required to present the original documents for verification in person.

NOTE: The acceptability of any foreign work and academic placement will be determined by the school.

II. Required Test:

All applicants who have not completed at least three years of course work at the secondary level or above where English is the principal language of instruction must submit scores for the Test of English as a Foreign Language (TOEFL). If you are a graduate with a bachelor's degree from a college or university where the language of instruction is not English, then you will need to take the WONDERLIC'S exam instead. If you are transferring from a college or university in the state of California, you will need to take the WONDERLIC'S exam.

I have taken or plan to take the TOEFL on (month/year) _____

I have taken or plan to take the WONDERLIC'S exam on (month/year & location) _____

III. The ATI COLLEGE expects you to provide complete and accurate responses to the items on this application for admission. Further, the official documents that you submit in support of this application must be authentic, unaltered records that pertain to you. Your signature is your certification of the accuracy and completeness of the information you provide.

I certify under penalty of perjury, or after being duly sworn, that I have provided complete and accurate responses to the items on this application. I further certify (swear) that all official documents submitted in support of this application are authentic and unaltered records that pertain to me. I authorize release of any information submitted by me in connection with this application to any person, firm, corporation, association or government agency, but only to verify or explain the information, obtain pertinent records, or in connection with perjury proceedings. I understand that any misrepresentation may be cause for denial or cancellation of admission or enrollment.

Signed at _____
City and Country Applicant's Signature Date

Print your full name: _____
Last Name First Name Middle Name

Please mail, or scan email your application to:

ATI COLLEGE
NORWALK CAMPUS
INTERNATIONAL PROGRAMS & STUDENT SERVICES
12440 FIRESTONE BOULEVARD SUITE 2001
NORWALK, CA 90650
T 562-864-0506
USA

ATI COLLEGE
LOS ANGELES CAMPUS
INTERNATIONAL PROGRAMS & STUDENT SERVICES
3460 WILSHIRE BOULEVARD SUITE 550
LOS ANGELES, CA 90010
T 213-232-3861
USA

Email. info@ati.edu

ATI COLLEGE

Confidential Statement of Financial Support

Please complete this form and return to International Admissions with all supporting financial documentation for college to process Form I-20. Failure to complete all sections may delay your admission.

Applicant's Name: Last (Family) Name First (Given) Name

Birth Date: Major/Program: Expected Start Date:

Country of Citizenship: Country of Birth:

To be completed only if you have dependents. If your dependants are accompanying you or joining you later, please complete the following information for each one*. Table with columns: NAME (Last, First Middle), DATE OF BIRTH (mm/dd/yyyy), COUNTRY OF BIRTH, Spouse, Son, Daughter.

Source of Funds (must submit supporting bank documentation)

Your own funds: US\$ Funds from Sponsor (parent, relative): US\$

Other Funds: US\$ Total Amount of Available Funds: US\$

(Total amount must be greater than US \$19,500.00 FOR ESL) (Total amount must greater than US \$45,000.00 FOR ULTRASUND & ECHOCARDIOGRAPHY PROGRAMS)

Parent or Sponsor Affidavit of Support (to be verified by parent or sponsor if support is indicated above)

This is to certify that I have read the information furnished by the applicant on this form, that it is a true and accurate statement, and that the funds are available and will be provided in the amount indicated under "Source of Funds" above:

Signature of Sponsor: Date:

Printed Name of Sponsor:

Relationship of Sponsor to Student:

Sponsor's address:

Signature of Applicant

I certify that the information provided above is correct and complete and that I will notify ATI COLLEGE of any changes in my financial circumstances.

Signature of Student: Date:

ATI COLLEGE

**INTERNATIONAL PROGRAMS & STUDENT SERVICES
FORM I-20 APPLICATION**

(Must complete if applicant has dependent(s) to add to Form I-20)

PLEASE READ: The form I-20 is necessary for an F-1 visa student to reenter the U.S.A. It may also be used by the spouse or children of an F-1 who are, or will be, F-2 visa holders.

Student ID NO: _____

Name: _____
(family name) (first) (middle)

Address: _____
(street number) (city) (state) (zip)

Telephone No: _____
(area code) (number)

Alternate Contact No: _____
(area code) (number)

If this I-20 is for, or includes, spouse and/or children who are F-2s, please complete the following:

| | | |
|----------|----------------|---------|
| Spouse: | Date of Birth: | Gender: |
| Child 1: | Date of Birth: | Gender: |
| Child 2: | Date of Birth: | Gender: |
| Child 3: | Date of Birth: | Gender: |
| Child 4: | Date of Birth: | Gender: |
| Child 5: | Date of Birth: | Gender: |

Date:

Student Signature: _____

ATI COLLEGE

Notice of Intention to Transfer to ATI College

All prospective students applying to ATI COLLEGE presently on an F-1 VISA must submit this form completed by the Advisor at your last authorized school. It is necessary to submit this form in order to be considered for acceptance.

Student Full Name (First Middle Last): _____

SEVIS ID #: _____

Name of Last School Attended: _____

School Address: _____

School Telephone: _____

School Facsimile: _____

SEVIS School Number: _____

Dates Attended: _____ **to** _____

Last date of attendance or expected date of graduation: _____

Did student maintain full-time status? If No, why? _____

Does the student have any outstanding obligation to your school? If Yes, please explain. _____

Number of units completed (if applicable): _____

State type of program studied: _____

Major course of study: _____

Date on which student's SEVIS I-20 will be released (mm/dd/yyyy): _____

| | | |
|----------------------------|--|------|
| Designated School Official | Designated School Official's Signature | Date |
|----------------------------|--|------|

Please refer to information below when you release this student to our college using SEVIS:

ATI COLLEGE Norwalk Campus
12440 FIRESTONE BOULEVARD SUITE 2001
NORWALK, CA 90650 USA

ATI COLLEGE Los Angeles Campus
3460 Wilshire Blvd., SUITE 550
Los Angeles, CA 90010 USA

SEVIS School Number: LOS214F18250000
Tel. (562) 864-0506 (213) 232-3861 Fax. (562) 864-7806 Email. lisa@ati.edu