REINSTATMENT REQUEST

Whether due to probation, suspension, or personal reasons, students who have been in any one of these conditions may be reinstated upon approval of the school director. After a student has remained outside of school for at least 6 months and has taken steps to demonstrate improvement in academic, personal, or any other critical situation, the student may file a Reinstatement Request to the school. All conditions are determined on an individual basis. Please submit the request in person to the Student Services Office at **15141 Whittier Blvd., Suite 420, Whittier, CA 90603**.

Note: Please allow 3 to 5 working days for a response.

Student Information		
Last name:	First name:	Middle name:
International Student SEVIS ID No:		
Home Address:		
Home City, State, Zip:		
Home Phone with Area Code:		
Work Phone with Area Code:		
Mobile Number:		
E-mail Address:		
Student's Signature:		

Below you must provide detailed explanation for your request to reinstate. Please attach additional pages as needed.

For Office Use Only
Request received by (school official last, first name – print):
Date request received (mm/dd/yyyy):
Date request filled (mm/dd/yyyy):